

TTP: TTIP Review Checklist

- Tribal Resolution or other official Tribal authorization**
 - Not required if TTIP certification signed by highest level leadership
 - Check dates and signatures
 - Ensure Tribal authorization matches submitted TTIP data
- TTIP Certification statement**
 - Check dates and signatures
 - Ensure use of latest certification template
- TTIP starts with current fiscal year**
- All TTP (including Bridge, Safety, Planning) funded projects and activities expected to be carried out over the next 4 years are identified year by year.** Projected costs and funding sources included.
- Other federal, state, county, and municipal transportation funded projects included.**
- Project (s) or activity (ies) eligible for TTP (including Bridge, Safety, Planning) expenditure.**
If needed, verify eligibility for each of the sources.
- Project information fields are complete** (example: name, type of work, location, length, state, etc.)
- Route (s) and section (s) provided and “official” in NTTFI**
- Projects financially constrained**
 - Projects have committed funds or future funding reasonably expected.
 - When looking at fiscal constraint, determining whether a future funding source is "reasonable" requires a judgment decision. Two key considerations that Tribes may assess to demonstrate fiscal constraint are:
 1. Evidence to support the estimate of revenue, and
 2. Documentation of milestone dates for securing the funds.
 - ‘Comment’ field may be used to *briefly* address reasonableness and financial constraint
- Project (s) adequately described with designation of big 3: PE, CN, and CE**
 - If no funds allocated for any of the big 3, then ensure brief explanation is provided in ‘Comments’ field
 - PE only projects are not preferred, but permitted and not limited
- Regionally significant projects are included**
- Programmed project activity is supported with reasonable funding amount and programming year and consistent with the project information**
- Maintenance total is equal to or less than 25% or \$500K of funds allocated to the Tribe, whichever is greater.** Road sealing is not subject to any limitation.
- Project and activities listed on the TTIP consistent with the Tribal priority list or the LRTP**

Comments:

Funding Programs	
Reasonable	Not reasonable
Funding source has been thoroughly researched.	Funding sources has just been identified without further research on purpose and requirements.
Tribe identifies with eligibility criteria.	Tribes does not identify or has limited (stretched) conditions to meet eligibility criteria.
Tribe has knowledge of timelines and a strategy exists with milestones for securing approvals within the time to submit an application.	No knowledge of application timelines. Strategy with milestones for submitting an application is not defined.
Tribe is knowledgeable about documentation requirements and has timeline and milestones in place for working with others on obtaining documentation. Ex: support letters	No knowledge about required documentation or timeline to obtain them is not realistic with application deadline.
A Tribe has past historical success in incrementally being selected for fund awards and implementing projects using those funds.	Tribe does not have a history of success in applying for funds, has unspent awards that are significantly out dated, or application not considered.
Tribe has previously applied to funding source, asked for feedback, and incorporated suggested changes for a competitive submission.	Tribe has not requested feedback on previous attempt (s) to apply for funding source. Needs to better assess areas of improvement for a competitive submission.
The funding source has credible evidence of support by Tribal Council, Governor, legislature, and/or other appropriate local/regional decision-makers and a strategy exists with milestones for securing those approvals within the time for implementing the affected projects.	Assuming new funds from an upcoming state, Tribal, regional, or local ballot initiative would indicate a strong likelihood of defeat or there is a history of repeated defeat of similar ballot initiatives in recent years. This assumption could be reasonable if a new strategy has been developed to achieve success where past attempts have failed, and is supported by Tribal, state and/or local decision-makers.
Partnerships	
Tribe has been (historically or consistently) attending transportation related meetings (ex: RPO committees, state LRTP related initiatives, other stakeholder forums).	Tribe has not represented at partner (state and political sub-divisions, RPOs, and other municipals) transportation related meetings; or participates in regional committees.
Tribe has evidence of existing partnerships through formal MOUs/MOAs.	Tribe and partners do not have formal MOUs/MOAs or other mechanisms of formalizing partnerships.
Tribe has evidence of partner collaboration such as sharing of LRTPs and other studies; conducting RSAs on a shared infrastructure	Tribe is not knowledgeable about partner transportation related activities and absent from collaboration events.